



THE PARISH COUNCIL OF HELLINGLY

The Village Hall, North Street, Hellingly, East Sussex, BN27 4DS

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Minutes of the Parish **Council Meeting** held by on **11th May 2020**

PCH 092.05.20 to PCH 098.05.20

Present: Councillors: D White, G Hesselgrave, G Ibbotson, V Lee, J Perez, C Jackets, A Jackets, P Strudwick, W Hesselgrave, P Milne, W Short

Apologies for Absence:

Declarations of Interest: None given.

PCH 092.05.20 The **Minutes of the Parish Council** Meeting held by email Wednesday 11th March 2020 were approved by email and would be signed at the next Council meeting.

PCH 093.05.20 Councillors **agreed** for the Chairman, Vice-Chairman and Committee Members to remain the same for 2020/21 as they were 2019/20.

PCH 094.05.20 The Terms of Reference for Council Committees were **approved** by Councillors By email.

PCH 095.05.20 The below documents were **approved** by Council by email:

- Financial Regulations
- Standing Orders
- Complaints Procedure
- Staff Policies
- Committee Members

PCH 096.05.20 The Council approved and noted the below:

- **Approved** the Review of Effectiveness of Internal Controls.
- **Noted** the draft Year End 2019/20 Internal Auditors Reports (**to follow at the end of May**)
- **Approved** the Annual Risk Assessment
- **Approved** the Annual Return and final accounts for 2019/20
- **Approved** the list of direct debits and subscriptions for 2020/21
- **Approved** the asset register
- **Approved** the Clerk's x 3 Expenses for March & April

PCH 097.05.20 Community Hall & Allotments Update

PCH 098.05.20 Neighbourhood Plan Update

Jennifer Hoodless
 Clerk to the Parish Council

15th May 2020