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**THE PARISH COUNCIL OF HELLINGLY**

The Village Hall, North Street, Hellingly, East Sussex, BN27 4DS

 **APPLICATION FOR HIRE OF THE VILLAGE HALL**

I/We hereby make application to hire Hellingly Village Hall

on...........................................(Date).................................................(Times) for the

purpose of.................................................................................................................

Organisation/Office Held...........................................................................................

Will you be playing music during your session? Yes / No

I/We agree to abide by the regulations governing the hire of Hellingly Village Hall and confirm that I/We have received a copy of the regulations.

I/We hold ourselves responsible for the hire charges and any other subsequent charges.

Name...........................................................................................................................

Address.......................................................................................................................

..................................................................................................................................

.....................................................................Post Code..............................................

Contact Tel…………………………………… E-mail address………………………..

Signed………………………………………….Dated......................................................

Please return to:

Tracy Harper

The Village Hall

North Street

Hellingly

East Sussex

BN27 4DS

**Please contact the Clerk to obtain the key pad entry code 2/3 days before your hire.**

Payment can be made by BACS: Sort Code: 20-27-91 Account No: 00691852

Cheque made payable to “Hellingly Parish Council”.

**The information given will only be used for Hall Bookings. Information will be deleted at the end of the year.**