



# THE PARISH COUNCIL OF HELLINGLY

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Minutes of the **Parish Council Meeting** held on Wednesday 13<sup>th</sup> September 2023  
At 7.30 pm at Hellingly Community Hub

## PCH 038.09.23 to PCH 047.09.23

**Present:** Councillors: G Hesselgrave (in the Chair), W Hesselgrave, S Davis, C Jackets, D Miles, V Lee, P Young, J Castle, S Gander, D Lewin, F Lulham and P Milne.

**Apologies for absence:** Cllrs D White and V Tourle

**Official Clerk/Officer:** Jenny Hoodless (Clerk)

**Members of the Public:** None

**Declarations of Interest:** None

**PCH 038.09.23** The **Minutes of the Parish Council** Meeting held on Wednesday 12<sup>th</sup> July 2023 were approved (by Council) and signed (by Vice-Chair, Cllr G Hesselgrave).

**PCH 039.09.23** **Matters arising:**  
PCH 088.02.23 PA Sound System – The Clerk reported that installation would take place w/c 2<sup>nd</sup> October 2023. Cllr P Milne asked if all staff would be fully trained on the equipment, the Clerk confirmed.  
PCH 004.06.23 Hub path quotes – three quotes were discussed and all councillors agreed not to go ahead with installing a path as the cost is too high, the cheapest being £5,230. Instead, cllrs agreed to display signs in suitable places around the Hub warning drivers of pedestrians and the public of disabled access. Cllrs P Milne, P Young, S Gander & C Jackets would meet at the Hub on Friday 15<sup>th</sup> September to decide on the locations and signs.  
PCH 029.07.23 Highways road closures update – Tracy & David met with Highways, update deferred until Octobers Council meeting.  
PCH 032.07.23 Residents guide – The Clerk requested to defer to the Octobers Council meeting as the Assistant Clerk who was working on the guide had now left and the Clerk needs additional time to go through the quotes. Deferred until the Octobers Council meeting.

**PCH 040.09.23** **County Cllr Questions**  
Cllr F Lulham would like an update on the immigrants staying at the Boship Hotel. Cllr S Gander advised that the new bus service to Brighton's timetable had taken into consideration the school drop off and pick up times and now avoids Bulrush Lane on those times and was working well. The Clerk reported that at the earlier Planning

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**Councillor David White – Chair**

meeting, the committee requested the Clerk writes to the school to remind them of the Traffic Management Plan which is to drop off/pick up no parking.

**PCH 041.09.23**

Council **approved/noted** the following financial items:

- The bank reconciliation for 1<sup>st</sup>- 31<sup>st</sup> July 2023
- The lists of payments for July (**£28,581.24**) and receipts (**£15,325.10**)
- Note the balance sheet as at 31.07.23
- The bank reconciliation for 1<sup>st</sup>- 31<sup>st</sup> August 2023
- The lists of payments for August (**£50,914.56**) and receipts (**£13,112.77**)
- Note the balance sheet as at 31.08.23
- To appoint Interim Auditor – Mulberry Associates

**Cllr G Hesselgrave proposed and Cllr c Jackets seconded and all councillors in favour.**

**PCH 042.09.23**

**Neighbourhood Plan 3-year Review**

All councillors agreed to go ahead with a 3 year review of the neighbourhood plan, separate to Hailsham Town Council but using the same consultant for an overall area review. Council would like to know how often the reviews are to be carried out, the Clerk to investigate and report back.

**Cllr G Hesselgrave proposed and Cllr c Jackets seconded and all councillors in favour.**

**PCH 043.09.23**

**Noted** the approved minutes of the Planning & Environment Comment meetings which took place on Wednesday 12<sup>th</sup> & 26<sup>th</sup> July, 9<sup>th</sup> & 23<sup>rd</sup> August 2023. Cllr P Young requested the Clerk investigate why the footpath from Bulrush Lane is directly opposite the entrance to Swingate Park development, can it be moved to a safe location?

Cllr D Lewin advised that for the planning meeting on the 12<sup>th</sup> July it is minuted that he was in attendance but he was on holiday, the Clerk to amend the minutes.

Cllr C Jackets asked if the trees along The Drive that belong to the residents would be cut back as they are quite badly overhanging, the Clerk advised that it had been reported to Highways who would be writing to the residents responsible.

**PCH 044.09.23**

**Noted** the draft minutes of the Cemetery & Allotments Committee meeting which took place on 6<sup>th</sup> September 2023. The Clerk to this committee is to ask the groundsman if there would be any benefit to rolling the ground by the unmarked graves when the ground becomes wet, if there is, then to obtain quotes for the work to be done.

**PCH 045.09.23**

Cllr G Hesselgrave advised that she was not comfortable that the reason for absence numbers are detailed on the minutes, the Clerk to investigate if this is compulsory.

**PCH 046.09.23**

**Noted** the draft minutes of the Grounds Committee meeting which took place on 19<sup>th</sup> July 2023. Cllr F Lulham advised that the hedges on the right of the bus shelter by Field Close are now overgrown, the Clerk to report to Highways.

**PCH 047.09.23**

Clerks Reports:

- The Clerk requested three councillors to join one of the following:
  - o CIL Project Team to increase the number of members, Cllr D Lewin confirmed.
  - o To attend the WDALC meetings as HPC representative, Cllr J Castle volunteered and Cllr D Miles as substitute.

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- To attend the ESALC meetings as HPC representative, Cllr J Castle volunteered and Cllr D Miles as substitute.
- Cllr G Hesselgrave advised that she would be happy to attend Planning if a shortage on members.
- The Clerk had received a request to lay a wreath at Hellingly War Memorial, from Joint Chair of East Sussex Federation of WI's – Cllr G Hesselgrave advised that it would be the Church's decision.
- Staff update – Susie Mullins has left and Sarah Miller has started.
- LHB Consultants costs, would be £55 per hour, initially to draft two types of surveys. Cllrs requested that the Clerk enquire as to roughly how many hours that would take before making a decision.
- D-Day celebrations for 6<sup>th</sup> June 2024, Cllrs agreed to put the WDC email regarding the celebrations in the next edition of Highlights and ask residents if they would like to arrange their own events for this day. Cllrs S Gander and P Milne would discuss ideas and assist if required. The Clerk advised that the Clerking team would not be able to do this due to workloads.

Meeting Closed at 8.45pm

Jenny Hoodless  
Parish Clerk

14<sup>th</sup> October 2023

**Next Meetings:**

Planning & Environment Committee	Wednesday 27 <sup>th</sup> September	6.30pm
Grounds Committee	Wednesday 4 <sup>th</sup> October	7pm
Planning & Environment Committee	Wednesday 11 <sup>th</sup> October	6.30pm
Council	Wednesday 11 <sup>th</sup> October	7.30pm
Halls Committee	Wednesday 18 <sup>th</sup> October	7pm
Planning & Environment Committee	Wednesday 25 <sup>th</sup> October	TBA
Staffing Committee	Wednesday 25 <sup>th</sup> October	TBA

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**Councillor David White – Chair**