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| Crest revised | **THE PARISH COUNCIL OF HELLINGLY**The Village Hall, North Street, Hellingly, East Sussex, BN27 4DSTel: 01323 449415e-mail: clerk@hellingly-pc.org.ukWebsite: [www.hellingly-pc.org.uk](http://www.hellingly-pc.org.uk) |

Minutes of the Parish **Council Meeting** held at the Village Hall at 7.30 pm on

**Wednesday 10th April 2019**

**PCH 113.04.19 to PCH ??.04.19**

**Present**: Councillors: D White (in the Chair), J Blake, S Davis, R Chatwin,

J Gayton, G Hesselgrave, W Hesselgrave, G Ibbotson, C Jackets, P Milne, B Short, P Strudwick.

**Apologies for absence:** Councillor F Lulham, M Harrington-James, I Woodman, County Cllr N Bennett, District Cllr Mark Pinkney and Jenny Hoodless, Clerk.

**In attendance:** Tracy Harper, Deputy Clerk

**Members of the Public**: Two members of the public

**Declarations of Interest:** None

**PCH 113.04.19** The **Minutes of the Parish Council** Meeting held on Wednesday 13th March

 2019 were approved and signed.

**PCH 114.04.19 Matters Arising**

 **PCH.040.07.18 Toddlers Play Area – Hellingly Country Park.**

 **PCH.111.03.19 Cemetery Orchids.**

**PCH.115.04.19 County Councillor’s Report**

**PCH 116.04.19 District Councillor’s Report**

**PCH 117.04.19 Financial Matters**. The Council **noted** and **approved**:

* Payments (£16,877.56) and receipts for February (£3,219.33)
* Clerk’s & Deputy Clerk’s Expenses for February

**PCH 118.04.19**

**PCH 119.04.19 Community Hall & Allotments Update**

 The Community Hall build commenced a week earlier than scheduled due to good

 weather. Once digging had started an electric cable was discovered which would

 need to be moved by the relevant companies for the piling to commence. The

 piling company and builders managed to work around it until UK Power Networks

 could move the cable.

 Cllr C Jackets had agreed to take photographs throughout the build which would

 go on display in the Community Hall once completed.

 To note this is a 62 week build contract.

 A schedule of payments would be distributed monthly.

 To note the first payment of £76,936.32 had been made on 6th March.

 Cllr D White reported that an agreement with Persimmon of contributions £515,000

 For the Community Hall build, £15,680 for the allotments and £46,000 for the

 children’s play area had been reached. Persimmon would now apply to WDC for a

 variation of the 106 agreement before releasing the monies. This would take

 around 1-2 months.

 Cllr D White reported that an application to WDC for balance of monies 2nd

 instalment of land transfer had been made.

 Also, the 106 monies due from the Bovis Development had been placed with Claire

 Turner and for Bellway, this would be done upon the 50th occupation as per the

 106 T&C’s.

 The Build Contract is yet to be signed, the Clerk would chase the Project Manager,

 Tim Bishop and report back.

 Cllr J Blake requested that monthly reports on finances (monies in and out) to be

 presented to Council, along with written permission from Persimmon that they

 agree for HPC to borrow the remaining 106 monies for the Community Hall build.,

 Cllr D White to request.

 Cllr C Jackets asked if cashflow was weighted correctly for the start of the build,

 Cllr D White advised that the cashflow was provided by KD Builders and could be

 discussed with the Project Manager (TB) and builders to ensure they are

 comfortable.

 The Clerk would request a schedule of meetings from the Project Manager.

**Allotments**: Cllr D White advised that 3 quotes had been received and a contractor

would be appointed.

**PCH 120.04.19** Not all Councillors had received the draft Minutes of the Cemetery & Allotments

 Committee Meeting held on Monday 11th March 2019, these would not be ‘noted’

 until the next Council meeting.

**PCH 121.04.19 Clerk & Deputy Clerk’s reports**:

* Council agreed to keep the start time for Committee meetings at 7.30pm.
* Council noted Elections Timetable and were advised that Elections Packs were available at the meeting.
* Council agreed that the Annual Parish Meeting would include Sports & Social Clubs, presentation of New Primary School and information boards. The Clerk would investigate costs for signs and other expenses required for the meeting.
* The Clerk advised that there would be two Active Play sessions per week in the Easter Holidays and May Half Term week, one each at the Country Park and Lower Horsebridge Recreation Ground. These would be fully funded by Freedom Leisure. Dates TBA.
* **PCH 111.03.19** Cemetery Orchids – Council decided to keep maintenance as currently carried

out and for the Deputy Clerk to meet the resident on site to discuss further details.

**PCH 122.04.19 Chairman’s report**

* Cllr D white would like to encourage all existing councillors to stand again for continuity as well as any new candidates.
* Councillors Leavers Evening Dinner would take place on Friday 12th April at the Village Hall 7pm. All current and retiring councillors, their partners and staff would be invited. Cllr J Blake asked if leavers would be able to give feedback on how they have seen how the HPC has been run during their term as a Councillor. Clerk to write to any leaving Cllrs and ask them for their comments or feedback
* A complaint had been received from a resident in Luscombe Avenue regarding the removal of a shrub from the front of her property. This had been carried out by HPC groundsman under instruction, to discover where the water pipes were situated to connect to new pipes for the new allotments. The resident would need to discuss with the estate management company as to planting another shrub in the communal gardens.

Meeting Closed 8.20pm

Tracy Harper

Deputy Clerk to the Parish Council 15th April 2019