



THE PARISH COUNCIL OF HELLINGLY

The Village Hall, North Street, Hellingly, East Sussex, BN27 4DS

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Minutes of the meeting of **the Village Hall Committee** held at The Village Hall, North Street, Hellingly on **Monday 3rd July 2017** at 7pm

VH.01.07.17 to VH.06.07.17

Present: Councillors Rev. R Chatwin (Chair), M Harrington-James, G Hesselgrave, F Lulham, D White.

In attendance: Tracy Harper, Deputy Clerk, Jenny Hoodless, Clerk, Pam Jackets (Residents Association of Roebuck Park Representative), one member of the Public.

Apologies for absence: Councillors E M West and I Woodman.

VH.01.07.17 Declarations of Interest. There were no declarations of interest.

[The meeting was adjourned for **Natasha Smith, Playgroup Owner, to address the committee**]

Natasha raised the following issues:

- Permission to erect a promotional banner (North Street end of the Hall).
The Committee advised Natasha to confirm with Wealden District Council whether planning consent was needed
- The Hall Cleaner was carrying out cleaning chores whilst children were in attendance.
The Clerk would discuss access times with the cleaner.
- The fence between the hall garden and the field was in need of repair.
The Clerk would arrange repair urgently.
- There are many holes caused by animals all over the garden.
The Clerk will arrange for these to be filled by the Parish Council's Groundsman.

VH.02.07.17 The Village Hall Committee Minutes of 28 October 2016 were approved and signed.

VH.03.07.17 Matters arising:
VH.05.10.16 Request for reduced charges for use of the Village Hall.
 The Clerk confirmed that the request from a local personal trainer who wanted to hire the Village Hall on a regular basis to hold free fitness classes had not contacted the Clerk so the trial period did not go ahead.

- VH.04.07.17** The Committee considered future maintenance programme for the Village Hall including:
- i. The replacement of the non-fire retardant curtain with fire retardant roller blinds. 3 quotes had been sought, the Committee agreed on one quote, blinds would be fitted once the internal decoration had taken place. The curtains in place at the hall would be removed as soon as possible due to being non-fire retardant.
 - ii. Internal re-decoration of the hall. Quotes were being sought, this item would be referred to Full Council on 12th July for endorsement.
 - iii. The resurfacing/repair of the car park. Two quotes had been sought, the Committee agreed to go ahead with one, after endorsement from Full Parish Council on 12th July.
 - iv. Purchasing of chairs to replenish and maintain the specified number for letting. 3 Quotes had been received. The Committee agreed to purchase 25 chairs the same as the present ones.
 - v. To receive quotes for crockery and tables as requested at the last meeting. The Committee agreed that the need for more crockery and tables was not necessary. The present crockery would have a deep clean and would be sorted. It was also agreed for the Clerk to purchase equipment for hall users to be able to wash up and clean properly after use, including a washing up liquid wall dispenser to be placed in the kitchen and children's beaker cups.
- VH.05.07.17** It was agreed to invite Natasha Smith to be the Hall Users Representative in the future.
- VH.06.07.17** The Clerk will contact Hailsham Town Council's Clerk for a template for a Lease Contract for the Playgroup.
- VH.07.07.17** The Committee agreed **not to renew membership** of Action in Rural Sussex

Meeting closed at 8.10pm.

Tracy Harper
Deputy Clerk to the Council

5th July 2017